



Standing Order Mandate

*New/ Amended/ Cancelled
Standing order mandate

To HSBC Bank plc

Please complete the following in all cases		
Account to be debited	Account number	
Account to be credited	Sort Code	Account number
	40 46 31	31236830

If New – please complete all areas If Amended – please complete only the areas to be amended	
Bank	Branch title (not address)
Reference to be quoted	Frequency of regular payment
Immediate payment required? Yes/ No*	Amount of immediate payment £
# Amount of regular payment £	Amount of regular payment in words
Date of next regular payment	Tax relief applicable Yes/ No*
Date of final payment	Amount of final payment £

*Until you receive further notice from me/ us in writing and debit my/ our account accordingly.

This instruction cancels any previous order in favour of the beneficiary named above under this reference.

If Cancellation – please complete the following		
Amount of regular payment	Reference	Cancel with effect from
£		

Signature (s) Date.....

* Delete as appropriate. # If the amounts of the periodic payments vary they should be incorporated in the schedule over leaf.

Please detail any special instructions over leaf.



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Widnes
Cheshire
WA8 6BG

Tel / Fax: 0151 420 9784
Mobile: 07734922851

office@lighthousefoundation.org.uk

Gift Aid Declaration

<i>Please enter your address</i>	
Surname	Name
Address	City
County	Postcode
Phone Number	

I authorize the Lighthouse Foundation to treat all of my donations as gift aid donations until I notify otherwise.

Yes, I am a registered tax payer and would like to offer gift aid donations

No, I would not like to offer gift aid donations

Signature _____

Date Signed _____

Notes

1. As your declaration covers donations that you will make in the future, please notify us of any change in address or name while the declaration is still in force.
2. You may cancel the declaration at any time by notifying us. It will then cease to apply to donations you make on or after the date of cancellation or at a later date as you specify.
3. You must pay an amount of income tax and/or capital gains tax at least equal to the tax that we will reclaim on your donations in the tax year. This is currently 28 per cent or 28p for each £1 that you give.
4. If in the future your circumstances change and you no longer pay tax on your income or capital gains tax equal to the tax we reclaim, you can cancel your declaration as described in Note 2.
5. If you pay tax at the higher rate, you can claim further tax relief in your self-assessment tax return. If you are unsure whether your donations qualify for Gift Aid tax relief, please contact us. You can also get the leaflet 'IR113 Gift Aid' from your local tax office.